

Assistant Inspector General for Audit AD-0511-00 Job Announcement

Assistant Inspector General for Audit, Arlington, VA

INTRODUCTION:

This position is located in the Arlington, VA, Office of Special Inspector General for Afghanistan Reconstruction (SIGAR), and reports to the Inspector General.

The Assistant Inspector General for Audits (AIG-A) is responsible for the execution of all matters concerning the Audit Directorate. Provides operational oversight of the audit functions; to include ensuring the audit products are properly presented and maintained, reflect management decisions and are in compliance with Government Auditing and SIGAR standards, policies, and procedures. On behalf of the Inspector General (IG), the AIG-A has authority to represent any major operational or administrative issues requiring policy decisions within the Audit Directorate. The AIG-A initiates, conducts, and supervises all auditing activities directed by the IG. The AIG-A will also represent SIGAR in discussions with congress, federal agency officials, as well as officials of foreign government and non-government organizations.

MAJOR DUTIES:

Assures development, maintenance, and implementation of adequate policies and procedures to ensure Comptroller General of the U.S. Government Auditing Standards are applied when conducting audits. Also assures that relevant policy guidance is in accordance with the objectives and concepts of operations established by the IG.

Formulates and updates audit plans and coordinates operational audit matters between SIGAR, other federal and international government agencies, and non-government organizations for the promotion of economy and efficiency in the administration, the prevention and the detection of fraud, waste, and abuse in all programs and operations funded with amounts appropriated to or otherwise made available for Afghanistan reconstruction.

Leads and directs the analysis and preparation of audit reports as assigned by the IG, in coordination with other relevant Inspectors General and oversight agencies in Afghanistan.

Knowledge Requirements:

Demonstrate progressively responsible leadership experience that is indicative of senior executive level managerial capability.

A minimum of 24 college credits in accounting is required from an accredited college/university is required. Transcripts must be provided. A professional knowledge of accounting and auditing is necessary to conduct very broad audit assignments requiring an integrated analysis of a number of different operational programs, functions or accounting systems.

Certified Public Accountant or a Certified Internal Auditor is preferred.

Mastery of the Generally Accepted Government Auditing Standards (GAGAS) and audit policies established by SIGAR.

Comprehensive understanding the interrelationship of the SIGAR audit and investigative functions and the oversight process to ensure that audit program is effectively managed, avoids overlap and duplication, and supports the requirements of the IG and the DIG.

Expert understanding of the interrelationship of the SIGAR audit and investigation and its relationship with the U.S. Government Accountability Office, Council of Inspectors General on Integrity and Efficiency (CIGIE) and organizations to ensure that the SIGAR audit program is efficiently planned and executed; avoids overlap and duplication; complements the work of other federal audit, inspections, and oversight organizations; and supports the requirements of the Department of State and the Department of Defense when requested and deemed appropriate by the IG.

Key Requirements:

Candidates for this position:

- may be considered essential to the overall support of the SIGAR mission. If considered emergency essential, failure to meet emergency essential requirements may result in separation for the efficiency of the Federal Service (Ch. 75, Title 5 USC; FPM Ch. 752).
- may be required to submit an Executive Branch Confidential Financial Disclosure Report.
- must complete a Form SF 312, Classified Information Nondisclosure Agreement.
- must be eligible for and be able to maintain a TOP SECRET clearance.

Overseas travel may be required. In support of this travel, the AIG- Audit will be required to meet minimum standards of fitness for deployment to the CENTCOM region to include the ability to wear personal protective equipment, including protective mask, ballistic helmet, body armor, and chemical/biological protective garments.

Reemployment of Annuitants:

Reemployed Annuitants may be eligible for appropriate pay rate for the position without a reduction in pay or of the annuity. As a result, the salary of the annuitant is not offset by the amount of the annuity received for the period of employment.

Applicants should send a resume by electronic transmission, to jobs@sigar.mil or fax 703-602-8753 Attention: Human Resources- Assistant Inspector General for Audit Announcement.